



Office of Purchasing and Supply Services  
Facilities Administration Building  
13300 Old Marlboro Pike, Room 20  
Upper Marlboro, MD 20772  
301-952-6560 Fax: 301-952-6605

Brenda Allen, Director

## NOTICE OF CONTRACT AWARD

June 16, 2016

**Music & Arts**  
4626 Wedgewood Blvd.  
Frederick, MD 21703  
Ph: 301-620-4040  
Fax: 301-663-8496  
Contact Email: [bids@musicarts.com](mailto:bids@musicarts.com)

**Buyer: Steve Francisco**  
Ph: 301-952-6560  
Fax: 301-952-6605  
Email: [steve.francisco@gmail.com](mailto:steve.francisco@gmail.com)

Contact Name: Judy Drengwitz

### IFB 004-16 FURNISH AND DELIVER GENERAL VOCAL & BAND MUSICAL INSTRUMENTS

**Music & Arts** has been selected as the vendor to provide services in accordance with the above-mentioned **IFB**. This contract sets-forth the terms and conditions and is provided for your review and acceptance. Any changes or additions made by your company must first be accepted by the Purchasing Division before the contract is valid.

The intent of this contract is to provide the Board with an expedited means of procuring supplies and/or services at the lowest cost. This contract is for the convenience of the Board and is considered by Purchasing Department to be a "Non-Exclusive" use contract. The Board does not guarantee any usage. The Board will not be held to purchase any particular Brand, in any groups, prices or discount ranges, but reserves the right to purchase any item/items listed in the price schedule submitted.

Until the contract is signed by **Music & Arts** and the BOARD, authorization for commence to service sites on behalf of the contract is forbidden. Please sign below and return all documents to the PURCHASING OFFICE within Ten (10) business days. Failure to sign the contract award and return all required documents within the specified time, shall rule your offer null and void and, therefore, award shall be made to the next low responsive bidder.

#### INITIAL CONTRACT TERM

The initial term of the contract will be for three years (3) from July 1, 2016 through June 30, 2019. Prices shall remain firm for the entire three years of the contract. **All prices must be submitted per F.O.B. destination only unless otherwise specified herein.**

#### CONTRACT AWARD ESTIMATED AMOUNT

The estimated amount of award is **\$295,934.00**

**THIS NOTICE OF AWARD IS NOT AN ORDER TO COMMENCE SERVICE/WORK OR TO MAKE DELIVERIES** at this time. Commence service/work/deliveries only after receipt of a purchase order(s) signed by the Purchasing Agent.

ALL PURCHASE ORDERS placed throughout the terms of the contract will require delivery/service in accordance with the offered time(s).

#### PERFORMANCE/PAYMENT BOND (N/A)

**If required** the successful Respondents shall submit a performance bond, Cashier's or Certified Check in the amount of one hundred percent (100%) as determined by the BOARD and specified in the RFP, of all phases of the contract to ensure the satisfactory completion of the work for which a contract or purchase order is awarded that exceed \$100K. (Comar 21.06.07.03) The Board reserves the right to request performance bond for amount under or over \$1000.00. The performance bond shall be submitted with the return of the signed contract award WITHIN TEN (10) BUSINESS DAYS.

The bond, cashiers or certified check must be made in favor of the **BOARD OF EDUCATION OF PRINCE GEORGE'S COUNTY, UPPER MARLBORO, MARYLAND 20772-9983.**

### **CRIMINAL BACKGROUND CHECK/PHOTO IDENTIFICATION BADGE**

It is the responsibility of the Consultant to make certain that its employees, agents, volunteers, and contractors who have contact with students be fingerprinted and have a background check in compliance with Title 5, Subtitle 5, Part VI, of the Family Law Article of the Maryland Code.

A. **Employees Having Direct Contact with Students:**

Any and all current and future employees of Consultant/Contractors who may have direct contact with students must have a criminal background check and fingerprinting conducted by the Finger Printing Office of the Board before 14 days before beginning work. Previous background checks will not be accepted. The fee for the background check shall be paid by the Consultant/Contractors by check or money order at the time the fingerprinting is performed. No employee can begin work in a PGCPs Schools until results have been received. Violation of this provision may result in Termination for Cause.

B. **Employees Do Not Have Direct Contact With Students:**

Employees of Consultant/Contractor who will be placed in a PGCPs Schools but will not have direct contact with students must have on record a Criminal Justice Information Service (CJIS) and NCIC background checks. Copies of the background checks must be forwarded to the Contract Officer before services can commence. Every two years the Consultant shall submit copies of background checks to the Contract Officer. Should any employee be flagged during the term of this agreement, the Consultant shall contact the Contract Officer within 24 hours of notification. Violation of this provision may result in Termination for Cause.

C. **Employment of Child Sex Offenders:**

The Consultant/Contractor shall at all times be compliant with the Criminal Procedure Article of Annotated Code of Maryland Section 11-722 that states that a person who enters a contract with a County Board of Education or a nonpublic school may not knowingly employ an individual to work at a school if the individual is a registered child sex offender. If a registered child sex offender is employed by the Consultant/Contractor, the Consultant/Contractor is prohibited from assigning that employee to perform management, delivery, installation, repair, construction or any other type of services on any The Board property. Violation of this provision may result in Termination for Cause.

### **LIQUIDATED DAMAGES/FAILURE TO PERFORM WORK**

The successful Awardee accepts this contract with the understanding that should they fail to complete the work in an acceptable manner and in the time stated, shall be subject to the payment of liquidated damages as stated in the solicitation documents.

### **INSURANCE**

A Certificate of Insurance, made in favor of the Board of Education of Prince George's County, Upper Marlboro, Maryland 20772-9983, must be submitted to the PURCHASING OFFICE with the returned signed NOTICE OF AWARD within ten (10) business days. The certificate should reference the Solicitation Number as shown herein. It will be the responsibility of the contractor to ensure that a current Certificate of Insurance is on file in the Purchasing Office during the entire period of the contract.

This notice of award, plus the solicitation and any pertinent documents will constitute the entire contract after acceptance by your firm and the BOARD. Please refer to **IFB** for all applicable terms and conditions.

ACCEPTED BY:

FOR THE FIRM:

FOR THE BOARD OF EDUCATION:

*Judy Drengwitz*

SIGNATURE

DATE

Judy Drengwitz

NAME Institutional Bid Specialist

TITLE

*[Signature]*

SIGNATURE

7/28/16  
DATE

~~Brenda Allen~~

*Bob Johnson*

NAME:

*Acting*

Director, Purchasing & Supply Services

TITLE

Music & Arts

FIRM 4626 Wedgewood Blvd

Frederick, MD 21703

301-620-4040

FOR THE BOARD OF EDUCATION  
OF PRINCE GEORGE'S COUNTY  
UPPER MARLBORO, MARYLAND 20772-998

## CONTRACT PRICING

DESCRIPTION	UNIT COST	EXT COST
<b>ALTO SAXAPHONE</b>		
a. Selmer AS500	1	\$801.00
b. Jupiter 769GN	1	\$661.00
c. Yamaha YAS23	1	\$945.00
d. Bundy BAS-300	1	\$600.00
<b>Category Total:</b>		<b>\$3,007.00</b>
<b>BARITONE HORN</b>		
a. Yamaha YEP-201 (ES&MS)	1	\$1,255.00
b. Jupiter 470L (MS & HS)	1	\$1,149.00
c. Yamaha YEP321 (High School)	1	\$1,623.00
d. Holton B470R (Elementary)	1	\$1,146.00
e. Jupiter 462L (ES & MS)	1	\$858.00
f. JZ 4V Euphonium - 4 valve in line	1	\$876.00
g. JZ 3V Euphonium - 3 valve	1	\$794.00
<b>Category Total:</b>		<b>\$7,701.00</b>
<b>BARITONE SAXOPHONE</b>		
a. Selmer BS500, low A (High School)	1	\$2,856.00
b. Yamaha YBS52, low A (High School)	1	\$3,957.00
c. Jupiter 593GL, low A (high School)	1	\$2,541.00
d. Buffet BC8403-1-0 w/low A	1	\$2,527.00
<b>Category Total:</b>		<b>\$11,881.00</b>
<b>BASSOON</b>		
a. Fox Renard 222/D (High School)	1	\$5,119.00
b. Selmer USA 132 (High School)	1	\$4,286.00
c. Fox Renard 41 (Middle School)	1	\$4,179.00
d. Fox Renard Model 51 (ES & MS)	1	\$3,927.00
<b>Category Total:</b>		<b>\$17,511.00</b>
<b>CELLO</b>		
a. Strunal 40/4 w/bag and bow (horsehair)	1	\$585.00
c. Weiss JWC100T outfit	1	\$535.00
g. Scherl & Roth R121outfit	1	\$605.00
<b>Category Total:</b>		<b>\$1,725.00</b>
<b>CHIMES</b>		
a. Yanaha DC9190A 1-1/2" Chrome w/cover, w/mallet	1	\$7,102.00
b. Yamaha DC9150A 1-1/4" Brass w/cover, w/mallet	1	\$6,479.00
c. Musser M635B w/cover	1	\$2,894.00
d. Musser M661C w/cover	1	\$4,541.00
e. Majestic C6618B	1	\$3,315.00
<b>Category Total:</b>		<b>\$24,331.00</b>
<b>CLARINET, Bb</b>		
a. Selmer 1400B	1	\$335.00
b. Yamaha YCL-250	1	\$385.00
c. Jupiter 631NM	1	\$269.00
d. Bundy BCL300	1	\$260.00
e. Buffet E12	1	\$873.00
f. Buffet B12	1	\$406.00

	<b>Category Total:</b>		<b>\$2,528.00</b>
<b>CLARINET, BASS</b>			
a. Selmer USA 1430LP (Middle School)	1	\$1,367.00	\$1,367.00
b. LeBlanc L7168	1	\$1,352.00	\$1,352.00
c. Jupiter 673BN	1	\$1,228.00	\$1,228.00
	<b>Category Total:</b>		<b>\$3,947.00</b>
<b>CLARINET, CONTRA ALTO</b>			
a. Selmer USA 1440L	1	\$2,152.00	\$2,152.00
<b>Clarinet , Contra Bass</b>			
a. LeBlanc 7182	1	\$3,413.00	\$3,413.00
	<b>Category Total:</b>		<b>\$5,565.00</b>
<b>CONCERT TOMS</b>			
a. Pearl PTE 0608 (6x8 and 8x8)	1	\$295.00	\$295.00
b. Pearl PTE 1012 (10 and 12)	1	\$322.00	\$322.00
c. Pearl PTE 1314 (13 and 14)	1	\$345.00	\$345.00
d. Ludwig LECT62CC 6", 8", 10", 12", tom set w/LM441 TSM stand	1	\$776.00	\$776.00
	<b>Category Total:</b>		<b>\$1,738.00</b>
<b>CYMBALS, CRASH, 18" PAIR</b>			
a. Zildjan, A0427 French Symphonic Model w/pads and straps	1	\$352.00	\$352.00
b. Zildjan A0447 Viennese Symphonic Model (medium) w/pads & straps	1	\$352.00	\$352.00
	<b>Category Total:</b>		<b>\$704.00</b>
<b>DRUM, CONCERT BASS</b>			
a. Ludwig LE-CB32-X8, with Ludwig suspended stand (High School)	1	\$1,132.00	\$1,132.00
b. Ludwig LE-CB36-X8 16" x 36", with Ludwig suspended stand	1	\$1,173.00	\$1,173.00
c. Ludwig LE-CB28-XX 14" x 28", with Ludwig LE790 (Middle School)	1	\$705.00	\$705.00
	<b>Category Total:</b>		<b>\$3,010.00</b>
<b>DRUM, MARCHING BASS</b>			
a. Yamaha, MB8224P, 24", w/RM-TVMB carrier	1	\$346.00	\$346.00
b. Pearl PBD2414XN 24"	1	\$391.00	\$391.00
c. Pearl (14x18) PBD1814XN	1	\$420.00	\$420.00
d. Pearl (14x16) PBD1614XN	1	\$435.00	\$435.00
e. Pearl (14x20) PBD2014XN	1	\$448.00	\$448.00
f. Pearl (14x22) PBD2214XN	1	\$326.00	\$326.00
g. Yamaha (16x14) w/RM-FCB Carrier PBD1814XN	1	\$343.00	\$343.00
h. Yamaha (18x14) w/RM-FCB Carrier PBD1614XN	1	\$360.00	\$360.00
i. Yamaha (20x14) w/RM-FCB Carrier PBD2014XN	1	\$377.00	\$377.00
j. Yamaha (22x14)w/RM-FCB Carrier PBD2214XN	1	\$394.00	\$394.00
	<b>Category Total:</b>		<b>\$3,840.00</b>
<b>DRUM MARCHING QUADS</b>			
a. Yamaha, MQT0234C, 10", 12", 13", 14", w/MQTO0234M	1	\$591.00	\$591.00

b. Pearl, PMT0234AX, 10", 12", 13", 14", w/ OMT0234/AXN	1	\$896.00	\$896.00
<b>Category Total:</b>			<b>\$1,487.00</b>
<b>DRUM, MARCHING SNARE</b>			
a. Yamaha, MS9214C, 12"x14", wMS9214M	1	\$690.00	\$690.00
b. Yamaha, MS9214C, 13"x11", Carrier RM-TVHMSA	1	\$669.00	\$669.00
c. Pearl, FFX1412AX, 12"x14", w/Carrier FFX1412/AXN	1	\$625.00	\$625.00
<b>Category Total:</b>			<b>\$1,984.00</b>
<b>ELECTRONIC TUNER</b>			
a. Peterson 590	1	\$849.00	\$849.00
b. Korg OT-120	1	\$67.00	\$67.00
<b>Category Total:</b>			<b>\$916.00</b>
<b>FLUTE</b>			
a. Selmer FL600	1	\$232.00	\$232.00
b. Gemeinhardt 2SP	1	\$225.00	\$225.00
c. Bundy BFL 300 (ES)		\$201.00	\$201.00
d. Yamaha YFL-221 (M&HS)		\$363.00	\$363.00
e. Gemeinhardt Model 3(HS-Open Holes)		\$263.00	\$263.00
c. Jupiter 515S	1	\$371.00	\$371.00
<b>Category Total:</b>			<b>\$1,655.00</b>
<b>FRENCH HORN, DOUBLE</b>			
a. Holton – H378	1	\$2,204.00	\$2,204.00
b. Holton – H179 (High School)	1	\$3,022.00	\$3,022.00
c. Conn 8D (High School)	1	\$3,182.00	\$3,182.00
d. Conn 6D	1	\$2,290.00	\$2,290.00
<b>Category Total:</b>			<b>\$10,698.00</b>
<b>FRENCH HORN, SINGLE</b>			
a. Conn 14D	1	\$1,276.00	\$1,276.00
b. Eastman EFH 310	1	\$815.00	\$815.00
c. Holton H602	1	\$1,272.00	\$1,272.00
d. Jupiter 752L	1	\$1,075.00	\$1,075.00
<b>Category Total:</b>			<b>\$4,438.00</b>
<b>GRANITE BLOCKS</b>			
a. Model LP 1210 w/stand	1	\$159.00	\$159.00
<b>Category Total:</b>			<b>\$159.00</b>
<b>OBOE</b>			
a. Selmer USA 1492B (Middle School)	1	\$1,036.00	\$1,036.00
b. Fox 333 (High School)	1	\$2,515.00	\$2,515.00
c. Selmer 121	1	\$1,595.00	\$1,595.00
<b>Category Total:</b>			<b>\$5,146.00</b>
<b>ORCHESTRA BELLS</b>			
a. Musser M645	1	\$897.00	\$897.00
b. Yamaha YG1200A	1	\$862.00	\$862.00
<b>Category Total:</b>			<b>\$1,759.00</b>
<b>PICCOLO</b>			
a. Gemeinhardt 4W, wood	1	\$1,143.00	\$1,143.00
b. Armstrong 204 Silver plated	1	\$426.00	\$426.00
c. Armstrong 307 Plastic	1	\$414.00	\$414.00
d. Gemeinhardt 4PMH plastic w/metal head joint	1	\$249.00	\$249.00
e. Yamaha YPC 32 (Composite)	1	\$555.00	\$555.00

f. Jupiter 301S (metal)	1	\$400.00	\$400.00
g. Yamaha YPC 62 (Concert wooden)	1	\$1,431.00	\$1,431.00
<b>Category Total:</b>			<b>\$4,618.00</b>
<b>SOUSAPHONE, FIBERGLASS</b>			
a. Conn 36KW (with hard case)	1	\$3,249.00	\$3,249.00
b. Jupiter 696LC Fiberglass w/metal bell (with hard case)	1	\$2,998.00	\$2,998.00
c. King 2360W Fiberglass w/metal bell (with hard case)	1	\$3,524.00	\$3,524.00
<b>Category Total:</b>			<b>\$9,771.00</b>
<b>SOUSAPHONE, METAL</b>			
a. King 2350W with case (brass)	1	\$4,624.00	\$4,624.00
b. King 2350 SPW (silver)	1	\$5,560.00	\$5,560.00
c. Jupiter 594L w/case (brass)	1	\$4,141.00	\$4,141.00
<b>Category Total:</b>			<b>\$14,325.00</b>
<b>STRING BASS</b>			
a. CSC Model 80	1	\$997.00	\$997.00
b. Eastman VB80T outfit	1	\$1,059.00	\$1,059.00
c. Engelhardt EM3 Junior Bass w/german bow	1	\$997.00	\$997.00
<b>Category Total:</b>			<b>\$3,053.00</b>
<b>TIMPANI, 23", 26", 29", 32" (Set of 4)</b>			
a. Ludwig Professional LKP504K, Set of 4 – Copper	1	\$9,161.00	\$9,161.00
b. Ludwig Professional LKP504F – fiberglass	1	\$5,910.00	\$5,910.00
<b>Category Total:</b>			<b>\$15,071.00</b>
<b>TIMPANI, 20", 23", 26", 29", 32" (Set of 5)</b>			
a. Ludwig LKP505K	1	\$11,136.00	\$11,136.00
<b>Category Total:</b>			<b>\$11,136.00</b>
<b>TROMBONE, BASS</b>			
a. Holton TR181 w/case	2	\$2,632.00	\$5,264.00
b. Conn 110H	2	\$1,689.00	\$3,378.00
c. Bach 50B	2	\$2,368.00	\$4,736.00
<b>Category Total:</b>			<b>\$13,378.00</b>
<b>TROMBONE, TENOR</b>			
a. Eastman ETB310	1	\$299.00	\$299.00
b. King 606	1	\$406.00	\$406.00
c. Jupiter 332L	1	\$325.00	\$325.00
h. Pbone by Jiggs (Elem)	1	\$125.00	\$125.00
<b>Category Total:</b>			<b>\$1,155.00</b>
<b>TROMBONE, TENOR W/F ATTACHMENT</b>			
a. Getzen 1047F w/standard pack	1	\$1,645.00	\$1,645.00
b. King 607F	1	\$947.00	\$947.00
c. Jupiter 536L	1	\$1,765.00	\$1,765.00
d. Jupiter 538L	1	\$885.00	\$885.00
<b>Category Total:</b>			<b>\$5,242.00</b>
<b>TRUMPET</b>			
a. Jupiter 600L	1	\$324.00	\$324.00
b. King 601	1	\$375.00	\$375.00
c. Bach TR300H	1	\$379.00	\$379.00
d. Bundy BTR 300	1	\$280.00	\$280.00

e. JZ-BD	1	\$289.00	\$289.00
<b>Category Total:</b>			<b>\$1,647.00</b>
<b>TUBA, BBb</b>			
a. Conn 5JW - 4 valve w/hard case (Middle School)	2	\$4,507.00	\$9,014.00
c. Conn 12JW - 3 valve w/hard case	2	\$4,161.00	\$8,322.00
<b>Category Total:</b>			<b>\$17,336.00</b>
<b>VIOLA, 13", 14", 15", 16"</b>			
c. Joseph Weiss JWA100SToutfit	1	\$294.00	\$294.00
<b>Category Total:</b>			<b>\$294.00</b>
<b>VIOLIN</b>			
a. Strunal 220 FH w/case and horsehair bow	1	\$249.00	\$249.00
b. Joseph Weiss JWL100ST outfit	1	\$249.00	\$249.00
c. Franz Helmer	1	\$225.00	\$225.00
<b>Category Total:</b>			<b>\$723.00</b>
<b>CONCERT MARIMBA</b>			
a. Yamaha YM2400C (4 1/3 octave w/acoustalon bars)	1	\$4,032.00	\$4,032.00
b. Adams MCKV43 (4 1/3 octave w/synthetic bars)	1	\$3,400.00	\$3,400.00
c. Yamaha YM1430C (4 1/3 octave w/padauk bars)	1	\$2,747.00	\$2,747.00
d. Majestic M6543 (4 1/3 octave w/padauk)	1	\$2,191.00	\$2,191.00
e. Majestic M6543P (4 1/3 octave w/synthetic bars)	1	\$2,471.00	\$2,471.00
f. Musser M240 (4 1/3 octave w/padauk bars)	1	\$3,348.00	\$3,348.00
g. Musser M31 (4 octave w/padauk bars)	1	\$2,630.00	\$2,630.00
<b>Category Total:</b>			<b>\$20,819.00</b>
<b>DIGITAL RECORDERS</b>			
a. ZOOM H4	10	\$194.00	\$1,940.00
b. ZOOM H1	50	\$99.00	\$4,950.00
<b>Category Total:</b>			<b>\$6,890.00</b>
<b>GRANITE BLOCKS</b>			
a. Model LP 1210 w/stand (*15803)	1	\$149.00	\$149.00
<b>Category Total:</b>			<b>\$149.00</b>
<b>GUITAR, ACOUSTIC</b>			
a. Yamaha Model CG101m with case (*12016)	70	\$189.00	\$13,230.00
b. Yamaha Model C40 Gigmaker series	70	\$139.00	\$9,730.00
<b>Category Total:</b>			<b>\$22,960.00</b>
<b>KEYBOARD STAND</b>			
a. X-Brace Stand for Electronic Keyboard – ULTIMATE (*12030)	1	\$45.00	\$45.00
<b>Category Total:</b>			<b>\$45.00</b>
<b>METALLOPHONE, ALTO - DIATONIC</b>			
a. Orff Schulwerk - Studio 49 AM 2000 w/pair of beaters (*11909)	1	\$695.00	\$695.00
<b>Category Total:</b>			<b>\$695.00</b>
<b>METALLOPHONE, BASS DIATONIC</b>			
a. Orff Schulwerk - Studio 49 BM 2000 w/pair of beaters (*11910)	1	\$1,269.00	\$1,269.00
<b>Category Total:</b>			<b>\$1,269.00</b>



<b>MUSIC STAND CART</b>			
b. Manhasset AC94R (*11869)	1	\$315.00	\$315.00
<b>Category Total:</b>			<b>\$315.00</b>
<b>RESONATOR BELLS - DIATONIC</b>			
a. Studio 49 KBN 3C w/BK 3 case, 25 Bar (*11886)	1	\$799.00	\$799.00
<b>Category Total:</b>			<b>\$799.00</b>
<b>TIMPANI, CYLINDER ROTARY, 14"</b>			
a. Orff Schulwerk - Studio 49 DP-350/P w/mallets PS-1 (*11913)	1	\$579.00	\$579.00
<b>Category Total:</b>			<b>\$579.00</b>
<b>TIMPANI, CYLINDER ROTARY, 16"</b>			
a. Orff Schulwerk - Studio 49 DP-400/P w/mallets PS-2 (*11914)	1	\$639.00	\$639.00
<b>Category Total:</b>			<b>\$639.00</b>
<b>XYLOPHONE, ALTO - DIATONIC</b>			
a. Orff Schulwerk - Studio 49 AX 2000 w/pair of beaters S-4 (*11907)	1	\$689.00	\$689.00
<b>Category Total:</b>			<b>\$689.00</b>
<b>XYLOPHONE, BASS - DIATONIC</b>			
a. Orff Schulwerk - Studio 49 BX 2000 w/pair of beaters S-3 (*11908)	16	\$1,449.00	\$23,184.00
<b>Category Total:</b>			<b>\$23,184.00</b>
<b>XYLOPHONE, SOPRANO - DIATONIC</b>			
a. Orff Schulwerk - Studio 49 SX 2000 w/pair of beaters S-5 (*11905)	7	\$489.00	\$3,423.00
<b>Category Total:</b>			<b>\$3,423.00</b>
		<b>TOTAL</b>	<b>\$295,934.00</b>